

GEORGIA WATER & WASTEWATER INSTITUTE (GWVI)

COVID-19 REOPENING PLAN 5-1-2020

GWVI places a high value on staff and student safety and wellbeing. GWVI will follow all minimum basic operations guidelines contained in the latest Georgia Governor's Executive Order "Empowering a Healthy Georgia".

GWVI Minimum Basic Operations will include the following:

1. Screening and evaluating employees/students who exhibit signs of illness, such as a fever over 100.4 degrees Fahrenheit, cough, or shortness of breath.
2. Requiring employees/students who exhibit signs of illness to not report to work/class and/or to seek medical attention.
3. All classrooms will be set up to ensure proper social distancing between all people in the room. GWVI has set lower numbers for maximum students in each class to ensure proper social distance.
4. When hands-on activities are required as part of instruction, disinfecting will be done before and after each student uses a device. GWVI will provide gloves for students requesting them to be used during required hands-on activities.
5. Enhancing sanitation of the workplace as appropriate. Disinfectant and wipes will be available for student use at their workspaces if needed. Enhanced sanitation procedures will be used within our facility each night after in-person classes.
6. Requiring hand washing or sanitation by employees/students at appropriate places within the business location.
7. Providing personal protective equipment (PPE) as available and appropriate to the function and location of the worker within the business location. Students are encouraged to wear facemasks and will be responsible for providing their own facemasks.
8. Prohibiting impromptu gatherings of employees/students during working hours unless proper social distancing rules are followed.
9. Permitting employees/students to take breaks and meals outside, in their office or personal workspace, or in such other areas where proper social distancing is attainable.
10. Limiting the maximum number of people allowed in each restroom at one time.
11. Implementing teleworking for all possible employees and allowing students to attend live online classes when offered. GWVI reserves the right to switch to live online format if a situation requires it.
12. Discouraging employees/students from using other employees/students' phones, desks, offices, or other work tools and equipment.
13. Prohibiting handshaking and any unnecessary person-to-person contact in the workplace.
14. Placing notices that encourage hand hygiene at the entrance to the workplace and in other workplace areas where they are likely to be seen.

GWVI will do all possible to protect the health and well-being of both our staff and our students during these times of COVID-19.

May 18, 2020 will be the first day that the public will be allowed into the GWVI facility for in-person classes.

Contact us with questions about this plan. info@gwwi.org or 770-214-0153